



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Health Resources and Services Administration

Agency Information Collection Activities: Proposed Collection: Public Comment Request

Information Collection Request Title: Health Professions Student Loan Program, Loans for Disadvantaged Students, Primary Care Loan Program, and Nursing Student Loan Program Administrative Requirements. OMB No. 0915- 0047- Revision

AGENCY: Health Resources and Services Administration (HRSA), Department of Health and Human Services.

ACTION: Notice.

SUMMARY: In compliance with the requirement for opportunity for public comment on proposed data collection projects of the Paperwork Reduction Act of 1995, HRSA announces plans to submit an Information Collection Request (ICR), described below, to the Office of Management and Budget (OMB). Prior to submitting the ICR to OMB, HRSA seeks comments from the public regarding the burden estimate, below, or any other aspect of the ICR.

DATES: Comments on this ICR should be received no later than **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

ADDRESSES: Submit your comments to paperwork@hrsa.gov or mail the HRSA Information Collection Clearance Officer, Room 14N136B, 5600 Fishers Lane, Rockville, MD 20857.

FOR FURTHER INFORMATION CONTACT: To request more information on the proposed project or to obtain a copy of the data collection plans and draft instruments, email paperwork@hrsa.gov or call Lisa Wright-Solomon, the HRSA Information Collection Clearance Officer at (301) 443-1984.

SUPPLEMENTARY INFORMATION: When submitting comments or requesting information, please include the information request collection title for reference.

Information Collection Request Title: Health Professions Student Loan Program, Loans for Disadvantaged Students, Primary Care Loan Program, and Nursing Student Loan Program Administrative Requirements, OMB No. 0915- 0047- Revision.

Abstract: This request is for approval of the Health Professions Student Loan (HPSL) Program, Loans for Disadvantaged Students (LDS), Primary Care Loan Program (PCL), and Nursing Student Loan (NSL) Program Administrative Requirements. The form was previously titled as the HPSL Program and NSL Program Administrative Requirements (Regulations and Policy). This request seeks to add the LDS and PCL Program as the forms discussed in this notice are also used for these programs.

The HPSL Program, as authorized by Public Health Service (PHS) Act sections 721-722 and 725-735, provides long-term, low-interest loans to students attending schools of medicine, osteopathic medicine, dentistry, veterinary medicine, optometry, podiatric medicine, and pharmacy. The LDS Program, as authorized by PHS Act sections 721-722 and 724-735, provides long-term, low interest loans to students attending schools of allopathic medicine, osteopathic medicine, podiatric medicine, dentistry, optometry, pharmacy, and veterinary medicine. The PCL Program, as authorized by PHS Act sections 721-723 and 725-735, provides long-term, low interest loans to students attending schools of allopathic medicine and osteopathic medicine to practice primary health care. The NSL Program, as authorized by PHS Act sections 835-842, provides long-term, low-interest loans to students who attend eligible schools of nursing in programs leading to a diploma degree, an associate degree, a baccalaureate degree, or a graduate degree in nursing. These programs also have a number of recordkeeping and reporting requirements for academic institutions and loan applicants. The applicable requirements for these programs are outlined in 42 C.F.R. §§ 57.201-218 and 57.301-318. HRSA proposes revisions to the Annual Operating Report (AOR)-HRSA Form 501, completed by institutions participating in the HPSL, LDS, PCL, and NSL programs to obtain additional information about those institutions and their student borrowers.

Need and Proposed Use of the Information: Participating HPSL, LDS, PCL, and NSL schools are responsible for determining eligibility of applicants, making loans, and collecting monies owed by borrowers on their outstanding loans. Participating schools include schools that are no longer disbursing loans but are required to report and maintain program records, student records, and repayment records until all student loans are repaid in full and all monies due to the federal government are returned. The Deferment Form - HRSA Form 519, provides the schools with documentation of a borrower's deferment status, as detailed for the HPSL program under 42 C.F.R. § 57.210 and for NSL under 42 C.F.R. § 57.310, and is included without revision.

The AOR-HRSA Form 501 provides the Department of Health and Human Services with information from participating schools relating to HPSL, LDS, PCL and NSL program operations and financial activities. The proposed revisions to the AOR include the addition of a part-time option to select questions to allow institutions to report data on their part-time students, who are eligible to receive funding through the NSL program.

Specifically, the “part-time” option will be added to the following questions for the NSL program:

- Question 3, page 1A of the non-PCL section of the AOR (total full-time enrollment for the Nursing discipline for the academic year -NSL loan recipients),
- Question 13 (total number of full time graduates -NSL loan recipients at the school during the current reporting period),
- Question 14 (total number of full time NSL graduates -NSL loan recipients during the current reporting period who indicate intent to serve in a rural area),
- Question 15b (of the total graduates reported in question 15a, the number of full-time NSL graduates -NSL loan recipients in academic year 20XX – 20XX serving in medically underserved communities),

- Question 15c (of the total graduates reported in question 15a, the number of Full-Time NSL graduates -NSL loan recipients in academic year 20XX – 20XX serving in primary care), and
- Question 15d (of the total graduates in question 15a, the number of full-time NSL graduates -NSL loan recipients in Academic Year 20XX – 20XX who entered the field for which they received their degree).

HRSA also proposes to revise the AOR-HRSA Form 501 form to include four additional demographic questions at the bottom of Page 1A of all AORs so that HRSA can better categorize the types of institutions participating in the loan programs: 16a. Are you a Community College?

- 16b. Are you a Historically Black College or University?
- 16c. Are you a Tribal college or university? and
- 16d. Are you an institution located in a rural area?

In addition, HRSA proposes to revise Page 4 (the excess cash worksheet) of the AOR-HRSA Form 501 form to limit the grantees' ability to make projections to 1-year rather than the previously required 3-year projection of funding. This proposed revision will allow HRSA to improve the overall management of funding.

Likely Respondents: Institutions participating in the HPSL, LDS, PCL, and/or NSL Programs.

Burden Statement: Burden in this context means the time expended by persons to generate, maintain, retain, disclose or provide the information requested. This includes the time needed to review instructions; to develop, acquire, install and utilize technology and systems for the purpose of collecting, validating and verifying information, processing and maintaining information, and disclosing and providing information; to train personnel and to be able to respond to a collection of information; to search data sources; to complete and review the collection of information; and to transmit or otherwise disclose the information. The total annual burden hours estimated for this ICR are summarized in the table below.

Total Estimated Annualized Burden Hours:

Instrument (HPSL, LDS, PCL, & NSL)	Number of Respondents	Responses per Respondent	Total Responses	Hours per Response	Total Burden Hours
Deferment -HRSA Form 519	2060	1	2060	.5	1,030
AOR-HRSA-Form 501	726	1	726	12.0	8,712
Total	2786		2786		9,742
Grand Total (instruments and recordkeeping requirements)					327,979

RECORDKEEPING REQUIREMENTS

Data Required to be Submitted	Number of record keepers	Hours per year	Total burden hours
HPSL, LDS, and PCL Program:			
Documentation of Cost of Attendance	432	1.05	454
Promissory Note	432	1.25	540
Documentation of Entrance Interview	432	1.25	540
Documentation of Exit Interview	*475	0.37	176
Program Records	*475	10.00	4,750
Student Records	*475	10.00	4,750
Repayment Records	*475	19.55	9,286
HPSL/LDS/PCL Subtotal	475		20,496
NSL Program:			
Documentation of Cost of Attendance	304	0.25	76
Promissory Note	304	0.50	152
Documentation of Entrance Interview	304	0.50	152
Documentation of Exit Interview	*486	0.14	68
Program Records	*486	5.00	2,430
Student Records	*486	1.00	486
Repayment Records	*486	2.51	1,220
NSL Subtotal	486		4,584

*Includes active and closing schools

REPORTING REQUIREMENTS

	Number of Respondents	Responses per Respondent	Total Annual Responses	Hours per Response	Total Burden Hours
<u>HPSL, LDS, and PCL:</u>					

Student Financial Aid Transcript	4,600	1.0	4,600	0.25	1,150
Loan Information Disclosure	325	299.5	97,338	0.63	61,323
Entrance Interview	325	139.5	45,338	0.50	22,669
Exit Interview	*334	113.5	37,909	1.00	37,909
Notification of Repayment	*334	862.5	288,075	0.38	109,469
Notification During Deferment	*333	17.0	5,661	0.63	3,566
Notification of Delinquent Accounts	334	172.5	57,615	1.25	72,019
Credit Bureau Notification	334	6.0	2,004	0.50	1,002
Write-off of Uncollectable Loans	520	1.0	520	3.00	1560
Disability Cancellation	3	1.0	3	1.00	3
Administrative Hearings record retention	0	0.0	0	0.00	0
Administrative Hearings reporting requirements	0	0.0	0	0.00	0
HPSL Subtotal					310,670
<u>NSL:</u>					
Student Financial Aid Transcript	4,100	1.0	4,100	0.25	1,025
Entrance Interview	282	17.5	4,935	0.42	2,073
Exit Interview	348	9.0	3,132	0.42	1,315
Notification of Repayment	348	9.0	3,132	0.27	846
Notification During Deferment	348	1.5	522	0.29	151
Notification of Delinquent Accounts	348	42.5	14,790	0.04	592
Credit Bureau Notification	348	709.0	246,732	0.006	1,480
Write-off of Uncollectable Loans	23	1.0	23	3.00	69
Disability Cancellation	16	1.0	16	1.00	16
Administrative Hearings	0	0.0	0	0.00	0
NSL Subtotal					7,567

HRSA specifically requests comments on (1) the necessity and utility of the proposed information collection for the proper performance of the agency's functions, (2) the accuracy of the estimated burden, (3) ways to enhance the quality, utility, and clarity of the information to be collected, and (4) the use of automated collection techniques or other forms of information

technology to minimize the information collection burden.

Maria G. Button,

Director, Executive Secretariat.

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